

## **Required Documents Checklist**

- 1. Application**
- 2. Borrower's Credit Authorization Form**
- 3. Purchase & Sale Agreement**
- 4. Recent Appraisal and Comps (if available)**
- 5. Scope of Work**
- 6. Track Record**
- 7. Past two months bank statements**
- 8. Photo ID**
- 9. Articles of Organization**
- 10. Operating Agreement or Bylaws**
- 11. Proof that property is free and clear - Prelim Title Report or HUD statement**
- 12. Attorney or Closing Agent information (name, phone number, email in a Word doc)**
- 13. 12 month hazard insurance policy**
  - Mortgagee Clause:  
RS Lending, Inc., a Delaware corporation, its successors and assigns  
501 Second Street, Suite 700  
San Francisco, CA 94107  
Loan Amount: \$x,xxx,xxx